



Stiftung für junge Auslandschweizer
Fondation pour les enfants suisses à l'étranger
Fondazione per i giovani svizzeri all'estero
Foundation for young Swiss Abroad

Registration and participation process



Registration

2nd Tuesday in January - March 15 (summer); March 15 – September 1 (winter):

Parents register their children directly through the website.



Receipt of registration confirmation

Immediately after registration if there are still available spots

Parents receive an automatic email from the database requesting them to submit the required documents (Swiss passport and insurance card).



Sending documents

Within 7 days

Parents have to send the required documents by email to the office



Receipt of confirmation of participation and invoice der

Within 14 days; winter camps will be processed from May 1

The office sends an official confirmation of participation and the invoice for the summer/winter camp fee. From this point on, the child is officially a participant.



Submission of reduction application

Within 7 days if it was indicated during registration

Families send in the completed and signed form for a reduction of the camp fee.



Feedback of reduction application

Within 30 days

The office gives families feedback on their reduction application via email.



Invoice Payment

Within 30 days

Parents have to pay the invoice.



Confirmation of payment

Within 30 days

The office confirms the payment and sends the detailed information.



Submission of questionnaire

Within 14 days

Parents have to send the filled in and signed questionnaire back.



Confirmation of questionnaire

Within 14 days

The office confirms that they have received the questionnaire.



Sending letter from camp leader team

No later than 14 days before the summer/winter camp starts

Families receive the letter from the camp leader team which includes last information.



Information Accompaniment / UM

14 days before the summer/winter camp starts

Families receive information about the camp leader who will accompany your unaccompanied child during arrival and/or departure.



These steps must be done by everyone.



These steps are additional.